

Minutes

Meeting Details

Meeting Name	UKAD Board Meeting 64
Date	27 May 2025
Time	11:00 – 15:00
Location	2 Redman Place, London (and via Teams)
Attendees:	Alison O’Riordan (AO) Ama Agbeze (AA) Angelina Bassford (AB) Florrie Black (FB) – Boardroom Apprentice George Walker (GW) Heather Sinclair (HS) – DCMS Jane Rumble (JR) Kirsty Cockburn (KC) – Via Teams Mark Foster (MF) Mashaer Alyami (MA) - Minutes Nicola Phillips (NP) Nicola Shannon (NS) Nisha Dutt (ND) Suman Ziaullah (SZ) Tony Josiah (TJ) Trevor Pearce (TP) – Chair
Apologies:	Frances Akor (FA) Hamish Coffey (HC) Stacey Cross (SC)

Welcome & Apologies

1. Welcome, Apologies, Declaration of Interests

TP welcomed all attendees and noted this is the first Board meeting held at UKAD’s new office location at Redman Place. Apologies were received from FA, HC, and SC. KC attended remotely for item 5. No new declarations of interest were made.

2. Approval of Minutes and Matters Arising

The minutes from the previous meeting were reviewed and approved without amendment. Updates were provided on closed action points.

3. CEO Report – BP 11 2025

JR updated the Board on recent developments. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

4. Q4 Board Performance Pack – BP 12 2025

AB presented the Pack, noting this is the first financial year that this new reporting method has been used. The Board reviewed progress across the strategic objectives and enablers.

Positive developments included the publication of asthma-related education content, successful Assurance Review with external stakeholders, completing recruitment within the Case Management team, and finalising the term of reference for the international data-analytics working group. The Board also discussed the continued work with the Council of Europe, the Clean Games Policy, consistent testing volumes, and progress on the RFL research project.

The Board received updates across enabling functions including the office relocation, completion of the Athlete Commission recruitment, and cyber security.

[REDACTED]

Action: AB to circulate link to asthma education video presented by FA and colleague.

[REDACTED]

5. Clean Sport Week Debrief – Verbal Update

KC debriefed the Board on Clean Sport Week which was noted as one of the most successful to date. Strong engagement with international stakeholders and positive feedback were reported. Partnership opportunities were discussed, including with universities in the future. The panel event and contributions from the new Athlete Commission members were well received.

6. Third-Party Delegation (Project Plan Update) – BP 13 2025

ND provided an update on preparations for the changes to third-party delegation under the 2027 Code. This item builds on earlier discussions and focuses on operational planning. It was noted that this report was brought to the May Audit and Risk Committee and will continue to be taken to the Committee for oversight.

Next steps were discussed, including [REDACTED] the development of a project plan with clear milestones, and the appointment of a project manager to oversee the delivery of the implementation.

7. AOB

The board discussed the upcoming Board Development Day in June, and the proposed agenda was shared. Recruitment for the Innovation Commission and Chair was also considered and that DCMS had been advised that candidates would have to have appropriate background and expertise.

8. Tour of Redman Place

The Board concluded the meeting with a tour of UKAD's new offices at Redman Place. Appreciation was expressed to staff involved in this transition.

9. Date of Next Meeting

The next meeting will be the Board Development Day on Tuesday 24 June 2025, in London. The next Board Meeting will be on Tuesday 2 September 2025, in Loughborough.

10. Reports Provided for Information – BP 14 2025, BP 15 2025, BP 16 2025, BP 17 2025

The Board noted the following reports:

- ARC Assurance Report

- People Assurance Report
- Athlete Commission Assurance Report
- Innovation Commission Report

Action	Lead
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
Circulate link to asthma education video presented by FA and colleague.	AB
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]