

# Minutes

## Meeting Details

Meeting Name	UKAD Board Development Day
Date	9 December 2024
Time	11:00 – 14:30
Location	Bird and Bird, London (and via Teams)
Attendees:	Alison O’Riordan (AO) Angelina Bassford (AB) Frances Akor (FA) Funmi Burton (FB) – via Teams George Walker (GW) Hamish Coffey (HC) Jane Rumble (JR) Julia Hardy (JH) Kirsty Cockburn (KC) Mark Foster (MF) Mashaer Alyami (MA) - Minutes Nicola Phillips (NP) Nicola Shannon (NS) Sam Pool (SP) - Teams Stacey Cross (SC) – via Teams Suman Ziaullah (SZ) Trevor Pearce (TP) – Chair
Apologies:	Ama Agbeze (AA) Nisha Dutt (ND)

## Welcome & Apologies

### 1. Welcome, Apologies, Declaration of Interests

The meeting began with Chair TP welcoming all attendees and noted apologies from ND and AA. There were no new declarations of interest.

## **2. Approval of Annual Report and Accounts – BP 34a 2024**

The Audit and Risk Committee recommended the Annual Report and Accounts for 2023-24 to the Board for approval. The Board confirmed approval of the report and accounts and continued approval of the going concern.

The formal governance matters concluded after the above items. The remaining agenda items related to Board development activity.