

Minutes

Meeting Details

Meeting Name	UKAD Board Meeting 61
Date	16 July 2024
Time	11:00 – 14:30
Location	SportPark, Loughborough (and via Teams)
Attendees:	Alison O’Riordan (AO) Ama Agbeze (AA) Angelina Bassford (AB) Emma Fallows (EF) Frances Akor (FA) – Via Teams Funmi Burton (FB) – Board Apprentice – Via Teams George Walker (GW) Hamish Coffey (HC) Heather Sinclair (HS) – DCMS Jane Rumble (JR) Kieth Cheung (KCh) – Via Teams Mario Theophanous (MT) – Via Teams Mark Foster (MF) Mashaer Alyami (MA) - Minutes Nisha Dutt (ND) Stacey Cross (SC) Suman Ziaullah (SZ) Trevor Pearce (TP) – Chair
Apologies:	Kirsty Cockburn (KC) Nicola Phillips (NP) Nicola Shannon (NS)

Welcome & Apologies

1. Welcome, Apologies, Declaration of Interests

TP welcomed the attendees. Apologies were noted from NS, NP, and KC (with EF deputising). KCh and MT joined for agenda item 6 only via teams. There were no new declarations of interest.

2. Approval of Minutes and Matters Arising

The minutes from the previous meeting were reviewed and approved with minor corrections, including a typo. Actions from the previous meeting were addressed and marked as completed.

3. Board Effectiveness Review – BP 18 2024

The Board Effectiveness Review was conducted. Board members and directors answered questions anonymously using an online polling system, with real-time results displayed. Where a question was raised opportunities, they were discussed in more depth to gather insights and recommendations for development.

Key points included: the potential benefits of learning from other boards; increasing transparency; and enhancing stakeholder engagement. It was agreed that further board development would be beneficial for better understanding decision-making processes, and examining the organisation's culture.

A paper providing an overview of the BER with recommendations will be shared with the People Committee for further review and action.

Action: Prepare a paper summarising the results of the board effectiveness survey with the People Committee for further review and action.

4. Investigative Capabilities – BP 19 2024

An update on the progress of enhancing investigative capabilities was presented by HC supported by MT and KCh. In discussion Board members highlighted the importance of proportional implementation, stakeholder engagement - particularly the athlete community, and adherence to legal and human rights frameworks. Concerns were raised about terminology and the need for clear communication with athletes regarding their rights and the investigative processes.

Action: It was agreed that the Board would be updated further on the Investigative Capabilities in the next CEO Board report.

5. CEO Report – BP 20 2024

JR provided a comprehensive report covering key programmatic work, strategic projects, and significant issues. Updates on the new government and DCMS agenda were discussed, along with budget preparations for the upcoming spending review cycle.

A detailed briefing of issues relating to the recent WADA/CHINADA situation was given. The Board supported the CEO in her endeavours to ensure confidence in the anti-doping regime was maintained.

The importance of clear and consistent messaging in media interactions was highlighted, with draft talking points shared for future reference.

6. AOB

No items for AOB were raised.

7. Date of Next Meeting

November 5, 2024 (Trafalgar House, Croydon)

Action	Lead	Deadline
Revise the previous meeting's minutes to condense certain sections.	MA	05/11/2024
Prepare a paper summarising the results of the board effectiveness survey with the People Committee for further review and action.	AB	07/10/2024
It was agreed that the Board would be updated further on the Investigative Capabilities in the next CEO Board report.	HC	05/11/2024