

Minutes

Meeting Details

Meeting Name	UKAD Board Meeting 59
Date	27 February 2024
Time	11:00 – 14:30
Location	SportPark, Loughborough (and via Teams)
Attendees:	In attendance:
Mark Foster (MF)	Jane Rumble (JR)
Alison O’Riordan (AO)	Angelina Bassford (AB)
George Walker (GW)	Kirsty Cockburn (KC)
Suman Ziaullah (SZ)	Hamish Coffey (HC)
Trevor Pearce (Chair) (TP)	Stacey Cross (SC)
Frances Akor (FA) – via Teams	Nisha Dutt (ND)
Nicola Phillips (NP)	Tony Josiah (TJ)
Nicola Shannon (NS)	
	Heather Sinclair (HS) – DCMS
	Ruth Woods (RW) – minutes
	Apologies
	Ama Agbeze (AA)
	Funmi Burton (FX) – Board Apprentice

Welcome & Apologies

1. Welcome, Apologies, Declaration of Interests

TP welcomed the attendees. Apologies were noted from Ama Agbeze and Funmi Burton. There were no new declarations of interest.

2. Approval of Minutes and Matters Arising

The minutes of the 7 November 2023 meeting were accepted as a true record pending redactions and corrections. There were no matters arising not dealt with under the agenda. **It was agreed to upload the Board minutes to the UKAD website.**

3. Professional Boxing Update – BP 01 2024

A paper was tabled outlining UKAD's engagement with professional boxing. JR agreed to develop the items outlined in the paper and to return to the Board at the May Board meeting. **JR to present a Professional Boxing paper for discussion at the May Board meeting.**

4. Sport Integrity – BP 02 2024

TJ presented on the current sport integrity position and the Board discussed the matters arising. HS noted the DCMS call for evidence, autumn 2023, awaiting report publication to share. Next DCMS steps to work across the sector for UK options. Internationally, other countries have extended their anti-doping remit. UKAD is part of the integrity landscape and trusted by DCMS to help shape the UK sport integrity space. **HS to update the Board with the call for evidence report.**

5. Strategic Plan Refresh and Performance Matrix – BP 03 2024, BP 03a 2024, BP 03b 2024

AB outlined the process and asked for feedback. The Board agreed it was a helpful document that will improve and develop. The Board fed back small adjustments to the structure and metrics. **The Board approved the process pending the amendments provided.**

6. Chief Executive Report – BP 04 2024

JR updated the Board on key strategic projects and responded to questions raised. Reflections included no concerns for Games education, currently dealing with high profile doping cases and successful media coverage for Protect Your Sport and Tramadol. Strategic concerns remain around funding. **It was agreed Samuel Pool would present an update on Data Analytics at the May Board meeting.**

7. Budget Approval 2024/25 and consideration of going concern – BP 05 2024, BP 06 2024

AB outlined the highlights from the circulated report. **The Board acknowledged and approved the budget. They also approved the recommendation for the FY2023-24 financial statements to be prepared on the Going Concern basis.**

8. Safeguarding Review/Terms of Reference – BP 07 2024

TJ and HM presented the project proposal outlining key areas and timelines. The Board discussed issues arising and TJ and HM responded to questions raised. NP noted the need to use the broadest language parameters for inclusion. NS conveyed

the importance to set high standards and utilise learnings from others. **It was agreed to update the Board on progress in this area within the ongoing CEO reports.**

9. Governance Meeting Arrangements and Committee Terms of Reference – BP 08 2024

The Board confirmed approval of the Governance Meeting Arrangements and Committee Terms of Reference. Points of change actioned in Board handbook.

10. Committee Membership Changes – BP 44 2023

The Board confirmed approval of the Committee Membership changes.

11. Compliance with the Corporate Governance Code – BP 11 2024

AB outlined this annual paper, highlighting increased NAO scrutiny and further disclosure in the annual report. The Board confirmed compliance with the Code.

12. Report from the Audit and Risk Committee

GW confirmed Audit and Risk Committee updates included in today's Board discussions. No further updates at this time.

13. Report from the People Committee

SZ provided a verbal update for information.

14. Report from the Athlete Commission

JR/TJ/KC reflected on the positive conversation with AA to build on empowering the Athlete Commission. Confirmed more interaction with the Board, working to amplify the athlete voice as per the strategy refresh and practical solutions to better inform the Athlete Commission.

15. Report from the Innovation Commission

FA confirmed no additional meeting of the Innovation Commission since the last Board meeting. No further updates at this time.

16. AOB

17. Finance and Resources Report 2023/24 – BP 09 2024

The report was noted, no further updates at this time.

18. Performance Report – BP 10 2024

The report was noted, no further updates at this time.

19. Date of Next Meeting

Tuesday 21 May 2024 (Trafalgar House, Croydon)

Action/Timeline	Lead	Deadline
Upload the Board minutes to the UKAD website	KC	21/05
Create Professional Boxing paper for discussion at the May Board meeting	JR	21/05
Update the Board with the DCMS call for evidence report	HS	When published
Update the Performance matrix as per the amendments	AB	01/04
Samuel Pool to present an update on Data Analytics work	TJ & SP	21/05
Ongoing updates on Safeguarding Review/Terms of Reference in the CEO reports	JR	21/05

