

Minutes

Meeting Details

Meeting Name	UKAD Board Meeting 53
Date	26 July 2022
Time	10:30 – 12:45
Location	SportPark, Loughborough
Attendees	
Trevor Pearce (Chair) (TP)	Jane Rumble (JR)
Frances Akor (FA) – via Teams	Philip Bunt (PB)
Pippa Britton (PBr)	Nisha Dutt (ND)
Mark Foster (MF)	Tony Josiah (TJ)
Nick Griffin (NG)	Pat Myhill (PM)
Claire-Marie Roberts (CMR)	Gareth Wellings (GW) – via Teams
Sarah Winckless (SW)	Lindsay Miles (LM) – minutes
Suman Ziaullah (SZ)	Heather Sinclair – DCMS (HS)

Welcome & Apologies

Presented by Trevor Pearce

1. Welcome

TP welcomed attendees noting apologies from Nicki Phillips (NP) due to the Commonwealth Games. Noting it would be their last meeting, TP formally thanked PBr and SW for their collective wisdom, companionship and contribution to the Board. Thanks were also extended to GW for his careful budget management and clarity of reporting.

2. Declaration of Interests

No declarations were made.

3. Approval of Minutes and Matters Arising

The minutes of the 17 May 2022 meeting were accepted as a true record. The open actions were reviewed and updates noted. PM reiterated that work to develop a transgender athlete policy continues and a paper will be discussed by the Directors Team in October 2022. HS confirmed that the Secretary of State held the planned round table discussion regarding transgender athletes in sport and that the Deputy Director Operations (Testing) was in attendance.

4. Finance and Resources Report – BP 27 2022

The Board noted the report which had been considered at the recent Audit and Risk Committee meeting. GW confirmed that the finances remain on track and on budget. Noting the healthy start to the year in terms of income, he highlighted that this is due to the Commonwealth Games and that the year-end position is expected to be on budget. GW highlighted that a response is pending from DCMS regarding additional funding to cover the adverse impact of exchange rate movements on the UK's WADA contribution.

5. Annual Report and Going Concern – BP 33 2022

The paper was noted. PB outlined inflation considerations that had been taken into account when preparing the assessment. **The Board approved the proposal that the 2021/22 financial statements are prepared on a going concern basis. It was agreed that the paper will be updated and circulated prior to the accounts being laid (PB) in autumn 2022.** PB highlighted some minor changes made to the annual report following the recent Audit and Risk Committee meeting and explained that no further fundamental changes are anticipated. PB reiterated the delegated authority bestowed on the committee by the Board to agree changes and that the key amendment was in relation to pension costs as highlighted in the draft meeting minutes included in the Board pack. It was agreed that **details of changes made to the Annual Report since the version considered at the May 2022 Board meeting would be circulated (PB).** It was agreed that a session to provide an overview of the pension arrangements would be offered to Board once new members have joined later in 2022 (PB).

6. UKAD Future Direction – BP 28 2022

JR outlined the emerging themes arising from meetings held with key internal and external stakeholders to discuss UKAD's strategic direction and delivery. JR explained her vision for UKAD to ensure the organisation is fit for the future. Following in depth discussions, the Board expressed its support for the proposed direction. Further, the proposed organisational changes were considered and approved. **It was agreed that a revised operational plan will be brought to Board at its November meeting (JR / PB).** It was noted that the proposals had been discussed and collectively agreed by the Director's team and with reference to discussions at the Board development day. HS provided an update on the development of a sports integrity strategy by DCMS.

7. Performance Report - BP 23 2022

The report and refinements added for Q1 were noted and thanks extended for the work involved to date. PB outlined the iterative development process and Board members highlighted some minor improvements. **LM to implement changes for the next reporting cycle.** JR outlined that a piece of work has been commissioned to

produce an overview of performance against the strategic objectives including the relevant metrics which will be available for the November 2022 meeting.

8. Committee Terms of Reference – BP 29 2022

The Board approved the terms of reference subject to PB's response to members' comments. **PB to review member comments and confirm any subsequent changes made to the documents as a result.**

9. Compliance with Sports Governance Code – BP 30 2022

The report was noted alongside the self-assessment against the revised code. The intended areas of focus and intent to seek external validation from the appointed auditors in 2023/24 was supported.

10. Governance Dates 2023 – BP 31 2022

The proposed dates were noted.

11. Report from the Remuneration and HR Committee – BP 35 2022

The draft minutes of the July 2022 meeting were noted.

12. Report from the Audit and Risk Committee – BP 36 2022

The draft minutes of the July 2022 meeting were noted.

13. Report from the Athlete Commission – BP 37 2022

The draft minutes of the May 2022 meeting were noted.

14. Matters to be recorded as a reserved minute

No matters were identified.

15. AOB

ND provided an update on some ongoing legal cases.

Date of Next Meeting

Tuesday, 8 November 2022 (Trafalgar House, Croydon)