

# Minutes

## Meeting Details

<b>Meeting Name</b>	<b>UKAD Board Meeting 43</b>
Date	5 February 2020
Time	10:00 – 14:00
Location	Bird and Bird
Attendees	
Trevor Pearce (Chair) (TP)	Nicole Sapstead (NS)
Pippa Britton (PBr)	Philip Bunt (PB)
Professor Nicola Philips (NP)	Matthew Johnson (MJ)
Sarah Winckless (SW)	Pat Myhill (PM)
Dr Claire-Marie Roberts (CMR)	Emily Robinson (ER)
Nick Griffin (NG)	Gareth Wellings (GW)
Frances Akor (FA)	Lindsay Miles (LM)
David Segar (items 1-12)	Emilie Moffat (items 1-13)
Devon Robertson (items 1-13)	Dr. Bill Peace (item 13)
Hamish Coffey (items 1-13)	

## Welcome & Apologies

### Presented by Trevor Pearce

#### 1. Welcome

TP welcomed all attendees including three staff observers. NP declared her role as Head of Preparation Camp, Team GB for the forthcoming Olympic Games.

#### 2. Approval of Minutes and Matters Arising

The minutes were accepted as a true record of the previous meeting and there were no matters arising.

Having read the papers for the following items; **3. Report from the Athlete Commission, 4. Report from the Audit and Risk Committee, 5. Report from the Remuneration and Human Resources Committee, 6. Q3 Finance and Resources Report, 7. Performance Report, 8. Tailored Review Progress Report**, members noted the reports and confirmed they had no queries or matters to raise during the meeting.

TP reiterated his intention to adopt a similar approach at future meetings and requested the Governance Officer ensure a process is in place to capture Board

members' questions relating to information items prior to the meeting. **LM to implement prior to the next meeting.**

#### **9. Consideration of Going Concern**

The Board approved the proposal that the 2019/20 Financial Statements are prepared on a going concern basis.

#### **10. Compliance with Corporate Governance Code**

The Board confirmed it considers itself compliant with the Corporate Governance Code.

#### **11. Chief Executive's Report**

NS presented her quarterly report, the contents of which were discussed by the Board and included: an update on cases and legal matters; medical profession use of Therapeutic Use Exemptions (TUE)\*; Russia; IPED report launch.

**\* NP to liaise with Rod Jaques, Director of Medical Services at the English Institute of Sport**

**\* NS / ER to determine best approach and messaging for the General Medical Council and medical practitioners to highlight TUE process and their role**

It was confirmed that following the research conducted for UKAD by Professor Mike McNamee, DCMS will lead a working group to explore the integrity issues highlighted. TP expressed his thanks to DCMS for its support and his expectation that by lending its credibility to the issue it might gain further traction.

The Board noted that the revised National Anti-Doping Policy (NADP) is close to being agreed. A number of meetings with National Governing Body Chairs and Chief Executives from across the UK have been planned in early March. The sessions will highlight the changes and outline the support available from UKAD to meet the new assurance framework. **PBr to share new funding guidelines issued by Sport Wales as an example to support the implementation of the NADP. CMR to share learnings from the introduction of the Premier League's funded academy self-assessment process.**

NS made the Board aware of on-going work relating to the coronavirus outbreak. Directors are considering the possible impact in each directorate and PB will collate an overview along with a message to all staff. NG requested the item be added to the risk register and an update given at the next Audit and Risk Committee meeting. It was noted that a number of overseas trips are planned over coming months including the WADA symposium which is a large-scale conference with delegates from across the world. Advice from NHS England and associated travel advice is being closely monitored. **PB to ensure the risk is added to the risk register. PB to update the crisis plan to incorporate protocol in the event of an on-going incident.**

## **12. Budget Approval 2020/21**

GW reiterated that the draft outline budget for 2020/21 had been shared at the November 2019 Board meeting. The only subsequent change related to funding of the planned office moves. Removing one off costs from 2019/20 would not be sufficient to cover the shortfall resulting from reduced Grant in Aid Funding and costs associated with the office moves. An initial proposal to reduce the Public Interest (PI) testing programme was submitted to the January 2020 Audit and Risk Committee meeting which requested an alternative source of savings be explored. NG expressed thanks to GW for the clarity of his resulting paper.

HC outlined the impact of reducing the PI programme and a range of options was discussed at length. Noting its frustration at the stark choice arising from DCMS not funding the office moves, the Board reluctantly agreed to fund the budget shortfall through a reduction in the PI testing in 2020/21. GW confirmed the intention to approach DCMS for additional funds based on the office moves outline business case prepared by PB and to outline the implications of budgetary pressures resulting from the relocation directive.

### **HC to provide a high-level overview of planned changes to the 2020/21 PT programme as a result of budget reduction – May 2020**

DS left the meeting. Dr. Bill Peace joined the meeting.

## **13. Insight into Data Analytics**

Dr. Bill Peace presented an overview of his experience managing large data analytics programmes at the Serious Organised Crime Agency and more recently for Stop The Traffik. The session covered key stages of the programmes, the technology solutions themselves, key learnings, risks and considerations. During a question and answer session potential application at UKAD was explored.

Dr. Bill Peace, EM, HC and DR left the meeting.

## **14. AOB**

The Board later held an informal discussion regarding future strategy and direction. It was agreed to schedule a Board strategy day in March / April 2020. **LM to arrange.**

### **Date of Next Meeting**

Strategy Day – tbc March / April 2020

Board meeting – Tuesday 12 May 2020