

# Minutes

## Meeting Details

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<b>Meeting Name</b>	<b>UK Anti-Doping Board Meeting</b>
Date	9 December 2015
Time	09:30
Location	UK Anti-Doping
Attendees	David Kenworthy (Chair) (DK) Philip Carling (Vice Chair) (PC) Mike Brace (MB) John Brewer (JB) Andy Sellers (AS) Janice Shardlow (JS) Nicole Sapstead (NS) Graham Arthur (GA) Philip Bunt (PB) Pat Myhill (PM) Harriet Purcell (HP)

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## Meeting Information

### 1. Welcome and Apologies

The Chair welcomed attendees. He gave apologies for PM. Justin Turner was unavoidably delayed and sent apologies.

### 2. Declarations of Interest

No declarations of interest were made.

## Consent

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### 3. Approval and Matters Arising

The minutes were approved without change. The Quarterly Business Review will be to be issued year to date, on completion, so that its contents are timely.

### 4. Report from the Athlete Committee

JB explained the November meeting was hosted by LGC at its Fordham offices. The athletes were reassured by the LGC screening process for supplements. Representatives of the British Olympic Association (BOA) English Institute of Sport (EIS) British Athlete Commission (BAC) athlete committees made valuable contributions however only 3 or 4 members from the UKAD Athlete Committee attended.

He suggested consideration be given to inviting members from external athlete committees to attend the UKAD Athlete Committee meetings as observers.

Meeting attendance by UKAD Committee members was poor so attendance records have been reviewed very closely and UKAD has written to the members concerned.

Ian Smith resigned from the Committee. Recruitment for a new member is underway.

#### **5. Report from the Audit Committee**

PC reported that the minutes from the Audit Committee had been accepted; spending is on track and the Committee reviewed the business continuity and disaster recovery plans. He suggested the Board should consider an aspirational budget to suit the current phase of the organisation.

#### **6. Report from the Remuneration Committee**

MB explained the Committee had discussed how pay rates which are low in relation to the market place do not allow UKAD to recruit the calibre of staff it requires. At the end of 9 years of pay restrictions the disparity between public and private sector pay rates is greater and inside government it has become harder to retain appropriately skilled staff.

#### **7. Finance Resources Report**

PB discussed the Finance Resources report concluding that at the end of October the budget was in line with forecasts and the November figures were broadly on track. No matters gave cause for concern.

### **Strategic**

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#### **8. Strategic Plan Update**

AS asked about Rio 2016 and reputational risks. NS explained that in relation to Rio 2016 UKAD's responsibility is purely about education and pre-games testing activity with respect to Team GB. UKAD has an agreement with the BOA and it is the BOA's responsibility to stipulate the levels of education a sport and its team members must engage with prior to the Games. There is a greater risk for sports which wish to deliver in-house anti-doping education.

MB requested NS to find out whether the adaptive canoeing competitors would receive anti-doping education. AS asked about risk levels for the Belarus project. PB explained that the risks of the modest programme have been mitigated by partnering with WADA and the inclusion of a break clause in the contract if there is a lack of engagement or any cause for concern. NS noted it will be UKAD's mandate to assist with establishing the processes to deliver a robust testing programme and build capacity. It is not UKAD's responsibility to run the programme. WADA will assess if NADA Belarus is compliant or not. The non-WADA accredited Belarusian lab will not be used, samples will be sent to a WADA accredited laboratory.

#### **9. Spending Review Outcome and Action**

PB summarised the outcome of the Spending Review, noting that the budget would remain reasonably tight and staff redundancies would not be necessary. The draft letter of the settlement did not include £500k for the WADA subscription in the baseline Grant in Aid, and no assurance was offered by the Department for Culture, Media and Sport (DCMS) to plug this reduction next financial year and ongoing.

When clarity has been provided about the source of the WADA subscription fees the UKAD budget will be reviewed; payment of the fees from the UKAD budget equates to a 7% reduction in budget. The most significant area for reduced expenditure will be sample collection and testing. The Board considered opportunities for raising revenue including consultancy.

The Minister for Sport has been appointed to the WADA Foundation Board and UKAD will support her participation. PB will check if UKAD meets the criteria to fund its international education work with NADOs from the Government's commitment to spend 0.7% overseas development aid for UNESCO endorsed countries.

#### **10. Proposal for Business Development Opportunities**

PB outlined opportunities for business development which could be pursued. He advised that external expertise would be sought to secure income such as sponsorship then a programme could be managed internally. JB concurred that external expertise was required and it would be given in exchange for a percentage of the income generated. AS cautioned against getting into distracting activities, and suggested efforts should be focussed on receiving money which the government could secure on behalf of UKAD, for example, from sports or a levy on gym memberships like the Norwegian model.

PC favoured approaching UK Sport or the sports by another avenue because a small percentage of sport funding would enable UKAD to continue to protect clean athletes without the distraction of sponsorship negotiations. He cautioned that income from a levy on gym memberships would require legislation. JS suggested coaching accreditation should involve compulsory anti-doping components and income could be earned by providing the training materials and assessment. Agreement would be required from Sports Coach UK.

DK and PC agreed that, after five years in operation, UKAD should review current practises and its position in the sporting landscape. It should assess if it employs its resources to make the best possible impact to deter doping, rather than just continuing in the current manner, and it should aim to raise its profile.

NS explained that if more testing is required in a particular sport a compromise is required and the resources are diverted from another sport.

#### **11. Aspirational Budget**

The Board thanked PC for the paper and requested more detail for the next meeting.

#### **12. Partnerships with Japan, Belarus and Brazil**

NS summarised the schedule for the project with Belarus. A formal agreement about UKAD's role in relation to the Rio Olympic Games 2016 has not been developed. PB explained that work with Japan Anti-Doping Agency (JADA) is ongoing and visit dates have been confirmed for skills and knowledge transfer.

#### **13. WADA Independent Commission Report**

DK gave an account of the discussions held at the Colorado Springs for USADA 15<sup>th</sup> Anniversary workshop and meetings. The Board discussed the findings of the WADA Independent Commission Report 1. DK explained NS had been asked by WADA to help Russia to run, for at least seven to eight months, the entire testing programme for sportspersons (all sports) across Russia. He noted that since the report was published no testing has been conducted in Russia. Two members of UKAD staff were currently in Moscow, at the invitation of WADA, attending a scoping visit with WADA colleagues. The

aim of the visit was to assess the viability of establishing a test distribution plan because currently testing is not being conducted in Russia. Testing would be conducted by private collection firms, with RUSADA staff involved to ensure skills are not lost. Analysis would occur outside Russia, however, a legislation change would be required to enable blood and urine samples to be transported outside Russia.

**14. AOB**

**Date of Next Meeting**

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Tuesday 22 March 2016 at 09:30