

Minutes

Meeting Details

| | |
|--|---|
| Meeting Name | UKAD Board Meeting 56 |
| Date | 23 May 2023 |
| Time | 10:00 – 13:00 |
| Location | Trafalgar House, London |
| Attendees – in person: Mark Foster (MF) Nick Griffin (NG) Alison O’Riordan (AO) George Walker (GW) Suman Ziaullah (SZ) | In attendance: Jane Rumble (JR) Philip Bunt (PB) Kirsty Cockburn (KC) Hamish Coffey (HC) Stacey Cross (SC) |
| Attendees via Teams: Trevor Pearce (Chair) (TP) Frances Akor (FA) Nicola Phillips (NP) Claire-Marie Roberts (CMR) (joined 11:19) | Nisha Dutt (ND) Tony Josiah (TJ) Lonyae Thomas (LT) – Board Apprentice Heather Sinclair (HS) – DCMS Caroline Grant (CG) – minutes Joanna Innes-Hopkins (JIH) – Meeting support Paul Moss (PM) – via Teams for item 6 Paul Ouseley (PO) – item 9 Mario Theophanous (MT) – via Teams for item 9 Harriet Purcell (HP) – item 10 |

Welcome & Apologies

1. Welcome, Apologies, Declaration of Interests

TP welcomed the attendees, extending a warm welcome to those new to UKAD. He congratulated Hamish Coffey on his recent appointment as Director of Operations. There were no apologies or declarations of interest.

2. Approval of Minutes and Matters Arising

The minutes of the 21 February 2023 meeting were accepted as a true record. There were no matters arising not dealt with under the agenda. The Board noted that TP would aim to have the minutes finalised and circulated quickly. The open actions were reviewed, and updates noted.

3. Finance and Resources Report – BP 16 2023

The paper was noted by the Board and GW confirmed that the paper had been considered in detail at the recent Audit and Risk Committee Meeting. PB and the Finance team were thanked for achieving an unaudited revenue result slightly below budget. The timing of the audit was noted, but it was considered that there would be time to finalise the financial statements for filing on schedule.

The Board noted the timing of the upgrade of the finance, payroll and HR applications. PB confirmed the existing systems will continue to be supported during the upgrade.

4. Budget Update – BP 17 2023

The Board noted the paper which had been considered in detail at the recent Audit and Risk Committee Meeting. PB updated the Board on the likelihood of additional income and expenditure for the year and the status of funding for several budget lines. The Board was pleased to note the HM Treasury guidance for pay remits. **PB** confirmed that a detailed proposal would be considered at the 6 June 2023 Remuneration & Human Resources Committee meeting.

5. Legal Resource Management – BP 18 2023

ND presented an update to the Board on activity over 2021/22 and 2022/23 which the Board noted. **ND** agreed to provide data to show the trends and conversion rate of cases.

CMR joined the meeting via Teams at 11:19

The Board heard how the public and sports governing bodies would know that an athlete was banned and unable to participate in sport.

6. Education Update – BP 19 2023

PM joined the meeting at 11:45. The Board noted the paper and the impact of educating athletes to avoid prohibited substances and methods. PM recently met with an international working group of anti-doping organisations in the USA, which confirmed that the UK is the country doing the most to investigate how the education of athletes could prevent doping in sport. It was suggested that a Post Graduate student may be willing to assist in the research the best methods of surveying athletes and providing suitable information to them.

It was noted that UKAD cannot support athletes once they have tested positive, however, it would be possible to ensure the athlete is aware of the steps involved in the process.

The Board extended its thanks to the Education team. PM left the meeting at 12:16.

7. Innovation Commission Reforms

FA gave a brief update about the Innovation Commission, informing the Board that members are, broadly speaking, very positive. The meetings have moved to quarterly, which aids for more constructive outcomes than bi-annual with the agendas constructed to share expertise. New members will be appointed by September 2023.

8. Anti-Doping and Transgender Athletes – BP 20 2023

The Board noted the paper, and thanked HC and his team for their efforts.

PO, HP, and MT joined the meeting at 12:44

9. Investigatory Powers – BP 21 2023

The Board noted the update to the original report and the next steps outlined.

PO & MT left the meeting at 12:49

10. Board-Level Stakeholder Engagement Update – BP 22 2023

HP presented to the Board, asking the members to offer their support with stakeholder engagement. The Board agreed to communicate with HP informing her of their availability. **HP** to contact Board members via email and ensure the database is accessible.

HP left the meeting at 12:56

11. Chief Executive's Report – BP 23 2023, BP 25 2023, AC 34 2020

The Board noted the report and asked **PB** to revisit the costings for shipping and analysing samples.

12. Performance Report & Operational Plan – BP 24 2023

The Board noted the report.

13. Report from the Audit & Risk Committee – BP 26 2023

The Board noted that the minutes had yet to be circulated due to meeting timings. It **agreed** that the Committee should consider extending the internal audit contract.

14. Report from the Innovation Commission

The report was noted by the Board. The Board agreed the changes to the Terms of Reference with amendments suggested at this meeting. TP and the Board extended thanks to FA for her work on UKAD's behalf.

15. Report from the Athlete Commission

The Board noted the report and that the Terms of Reference have been edited. **NP** will forward the draft for information.

16. Bahrain Consultancy Project

The Board unanimously **agreed** to proceed with the Bahrain Consultancy Project.

17. Barclays Bank Mandate

The Board unanimously **agreed** to amend the mandate, removing former employees and adding JR.

18. AOB

DCMS Framework

The Board is content with the framework version that has been circulated.

Board Appointments

DCMS is interviewing prospective candidates for the Board. There have been over 40 applications and a significant number from the athlete community. Nine candidates have been invited for interview. The Board extended thanks to HS and SW for their work locating candidates.

19. Date of Next Meeting

Tuesday, 25 July 2023 (SportPark, Loughborough)